

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
February 14, 2013
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:03 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 AWARD CONTRACTS FOR AGGREGATE PRODUCTS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), awarded contracts to the following for aggregate products on an as needed basis:
Eastern Industries, Inc.
Hanson Aggregates.
- 2.2 AWARD CONTRACTS FOR CONCRETE PRODUCT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), awarded contracts to the following for concrete product on an as needed basis:
Central Builders Supply Company.
DAN-BER Concrete & Supply, Inc.
J&F Ready Mix Concrete.
Centre Concrete.

- 2.3 AWARD CONTRACTS FOR EQUIPMENT TIRES & TIRE REPAIR. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved contracts to the following for equipment tires & tire repair on an as needed basis:
Bastain Tire.
McCarthy Tire.
- 2.4 ADOPT RESOLUTION 2013-05. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2013-05 for donation of surplus equipment.
- 2.5 APPROVE MOU WITH WEST BRANCH D&A. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved a memorandum of understanding with West Branch D&A for Act 198 funds in the amount of \$15,000 for juvenile drug court participants.
- 2.6 APPROVE MOU WITH WEST BRANCH D&A. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved a memorandum of understanding with with West Branch D&A for Act 198 funds in the amount of \$30,000 for assessment and treatment of DUI offenders.
- 2.7 APPROVE PCCD GRANT MODIFICATION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved modification request to PCCD for Defendant Diversion through Treatment grant.
- 2.8 APPROVE 3RD AMENDMENT TO AGREEMENT WITH TRANSCONTINENTAL GAS PIPELINE LLC. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved third amendment to site license and site description agreement with Transcontinental Gas Pipeline, LLC.
- 2.9 APPROVE AGREEMENT WITH ANADARKO. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement with Anadarko for the Waterville Tower Site.
- 2.10 APPROVE AGREEMENT WITH THE CITY OF WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved intergovernmental agreement with the City of Williamsport for Brodart remediation.
- 2.11 APPROVE GRANT APPLICATION FOR TVMA. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved grant application on behalf of Tiadaghton Valley Municipal Authority (TVMA), in the amount of \$500,000 to the DCED, and authorize SEDA COG to prepare the application.
- 2.12 APPROVE GRANT APPLICATION FOR NUWELD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved grant application on behalf of Nuweld and authorize the Chief Clerk to execute any documents necessary to complete the application

2.13 APPROVE HMGP AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved HMGP grant agreement with PEMA for \$161,051.00 for Muncy Creek Township property

2.14 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved TDA change - Prison - addition of one bail release program manager and addition one bail release officer. Prison - change intensive supervised bail officer and prison release officer to bail release officers effective 2/17.

Mr. Wheeland recessed the Commissioners' Meeting at 10:27 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was absent.

3.2 PRISON - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the reclassification of Harry J. Rogers, Jr. as full time Bail Release officer - Pay grade 9 - \$27.312523/hour effective 2/17/13.

3.3 PRISON - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved thereclassification of Christopher J. Ebner, Jr. as full time Bail Release officer - Pay grade 9 - \$29.659458/hour effective 2/17/13.

3.4 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:28 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mr. Wheeland convened the Board of Assessment Appeals at 10:28 a.m.

4.2 APPROVE CHANGE OF VALUE NOTICES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the 1,121 real estate change of value notices.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Board of Assessment Appeals at 10:29 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:29 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Sam Harrison introduced the new employee for IS: Daniel Zbegner.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, February 19, 2012.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:31 a.m.